



LOYOLA UNIVERSITY CHICAGO  
PROCUREMENT CARD ADMINISTRATION

Key:  
DL - Download for the month

2026 PROCUREMENT CARD PROGRAM DOWNLOAD SCHEDULE

2026

January						
S	M	T	W	T	F	S
				H-1	DL	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	H-2	20	21	22	23	24
25	26	27	28	29	DL	31

February						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
			DL	5	6	7
1	2	3	DL	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
			DL	2	H-3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	DL		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H-4	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
	DL	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	H-5	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
			1	DL	H-6	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	DL	31	

August						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	T	F	S
		DL	2	3	4	5
6	H-7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	T	F	S
				DL	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	DL	31

November						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H-8	H-9	28
29	30					

December						
S	M	T	W	T	F	S
		1	DL	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	H-11	H-12	B	27
28	B	B	H-13			

Please contact ProCard-Admin@luc.edu with questions concerning download and documentation deadlines.  
For more information about the ProCard program, please visit our Sharepoint site at <https://loyolauniversitychicago.sharepoint.com/sites/ProCard>